



# Bethersden Parish Council

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**I hereby give you notice that a Parish Council Meeting will be held on Thursday, 16 April 2026 at 1900hrs in Bethersden Village Hall.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

Dated this day 10<sup>th</sup> April 2026.

*Paula Cowperthwaite*

Parish Clerk

## AGENDA

Receive reports from County and Borough Councillors. Public questions and comments on agenda and non-agenda items (this section will be limited to 15 minutes or otherwise at the discretion of the Chairman).

### **46/2026. Apologies**

To receive and approve apologies for absence.

### **47/2026. Declarations of Interest**

A Councillor who declares a Disclosable Pecuniary Interest in relation to any item on the agenda should leave the meeting for the whole of the item (unless a dispensation is granted) and will not be able to participate in discussion or voting. A Councillor with an Other Significant Interest must declare their interest. They can participate in discussion but must not vote.

### **48/2026. Minutes of the Meeting of the 11<sup>th</sup> March 2026**

To approve the minutes of the meeting of 11<sup>th</sup> March 2026 as an accurate record of the meeting.

### **49/2026. Chairman`s Report**

To receive the Chairman's Report.

### **50/2026. Parish Clerk`s Report**

To receive the Parish Clerk's Report

## **Planning Matters**

To agree comments for:

### **51/2026. Planning Application [PA/2026/0354](#)**

25, Rosedale, School Road, Bethersden, TN26 3AH

Two-storey side and single-storey rear extension and relocation of front door following demolition of existing garage.

### **52/2026. Planning Application [PA/2026/0472](#)**

Waylands Farm, Ashford Road, Bethersden, TN26 3AP

Single storey extension to existing childrens care home

### **53/2026 Planning Application [PA/2026/0550](#)**

Cherry Trees, Norton Lane, Bethersden, Ashford, TN26 3AL

Erection of 3 self-build dwellings, together with all associated landscaping and infrastructure

## 54/2026. Planning Decisions

To note the planning decision for:

**PA/2025/2278** - Princes Pond, 1 Bears Green, Bears Lane, Bethersden, Ashford, TN23 3US. Conversion of loft space including installation of rooflights to front and rear elevation, and construction of single storey rear extension

**PC – No specific comments to make**

**ABC – Approve with Conditions**

## Financial Matters

### 55/2026. Financial Transactions

To note or approve the financial transactions

Income		Amount £
ABC	S106	9,978.00
Expenditure		
*Lloyds Bank	Bank Charges	4.75
*PCC Of Denswood	Churchyard Maintenance Support	1,200.00
*Canva	Annual Subscription	100.00
Parish Clerk	Salary and Expenses	TBC
Countrywide	March Inv 685407	318.78
Countrywide	March Inv 685408	419.89
C Buckman	March Invoice	150.00
Xeinadin	March payroll	54.00
Cllr Boyd	Padlock	29.94
Bethersden Village Hall	April room hire	31.00
KALC	Annual subscription	878.64
KALC	Training for Cllr Light	60.00
Rialtas	Year End Close Down session	648.00 + VAT
Rialtas	Annual Support Contract	252.00

\*Payments already made

### 56/2026 Bleed Kits

To consider the purchase of Bleed Kits for the village

### 57/2026 S106 Funding

To receive an update on current s106 funding progress

### 58/2026 ACRE Crowdfunding

To consider the crowdfunding appeal from Kent ACRE

### 59/2026 Purchase of Microsoft 365 license

To approve the purchase of a Microsoft 365 license for the Parish laptop

### 60/2026 Memorial Tree Policy

To discuss and approve the Memorial Tree Policy

### 61/2026 Grant Funding policy

To discuss and approve the Grant Funding Policy

### **62/2026 Update to previously agreed meeting minutes**

To resolve that the approved minutes of the meeting held on 11<sup>th</sup> October 2023 be amended to correct Minute 130/2022, so that the wording reads:

“The Clerk appraised Members of the projects for which he was bidding for S106 funding. There was a need to make these applications as many are shortly to expire.

Members were further advised that because of the issues that had been raised by a *member of public*, the recent S106 funding for the George Pub has now been stopped. This happened after the September meeting. As the cheque had already been issued it was felt the Council had no option but to meet this from its *existing* budget.

The Clerk is currently sorting out the repayment of this funding with the S106 Officer.”

and that the amendment be recorded in the minutes of this meeting.

### **63/2026. Correspondence**

- Thank you message from St Margaret’s Church

### **64/2026. Items for next meeting**

To agree any items to be included on the next meeting agenda.

### **65/2026. Date of Next Meeting**

The next meeting will be held on Wednesday 13<sup>th</sup> May 2026 in Bethersden Village Hall at 19:00hrs.

### **66/2026 Resolution to Exclude the Public and Press**

*To resolve that, in accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the consideration of the following item(s) as they involve the likely disclosure of confidential information.*

### **67/2026 Payment review for village handyman**

To agree an increase in hourly rate

### **68/2026 Clerk overtime**

To approve overtime claim for Clerk